

# ACCENTURE ANALYST RESUME

## Job Objective:

To secure a position as Analyst with Accenture.

## Highlights of Qualifications:

- Proficient in Microsoft Office Suite (Excel, Microsoft Power Point, Microsoft access)
- Strong problem-solving, organizational and analytical skills
- Strong and excellent interpersonal, communication (oral and written)
- Excellent ability to prioritize work tasks, multi task, and maintain focus
- In-depth knowledge of office practices and procedures

## Professional Experience:

Analyst, August 2012 – Present

W&P Solutions Corp, Chicago, IL

Maintained and supported tools for Infrastructure Outsourcing.

Provided Engineering, Design and support and Technology Architecture and Standards services to W&P Solutions.

Proficiently analyzed and assured quality of the data collected.

Assisted in the development of capabilities and performance measurements.

Analyst, May 2010 – July 2012

Holt Texas, Ltd. – Irving, TX

Developed and tested business processes, capabilities, and architectures.

Efficiently prepared the client for deployment.

Defined testing and implementation activities for architectures, capabilities and processes.

Responsible for providing and analyzing work statistics.

Maintained reports on a monthly and financial year basis in accordance with the requirements of each client.

## Education:

Bachelor's Degree in Accounting, Santa Clara University, Santa Clara, CA

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