
ACCIDENT INVESTIGATOR RESUME

Objective:

To obtain the challenging position of Accident Investigator where my knowledge and experience can help company grow and excel.

Qualifications:

- Profound knowledge of city and State traffic enforcement laws, statutes and codes
- Familiar with state accident reporting requirements and procedures
- Extensive knowledge of CPR and First Aid practices and procedures
- Deep knowledge of Police radio, dispatch and communication practices and procedures
- Skilled in maintaining traffic control around accidents and emergency response incidents
- Excellent skills in Enforcing traffic laws and codes
- Exceptional ability to solicit information from emotional and angry individuals

Experience:

Accident Investigator, August 2005 – Present
National Transportation Safety Board, Norcross, GA

- Interviewed and corresponded with witnesses and claimant.
- Checked police and hospital records and investigated property damage to analyze extent of liability.
- Investigated and estimated damage to property.
- Reviewed claims forms and records to analyze insurance coverage.
- Analyzed information collected by investigation and reported findings and recommendations.

Accident Investigator, May 2000 – July 2005
City of Dickinson Police Dept, Norcross, GA

- Controlled traffic at fire scenes, accidents, chemical spills and other hazardous incidents.
- Prepared comprehensive accident reports including diagrams, photographs, measurements, conclusions reached and actions taken related to enforcement.
- Prepared for, testified and presented evidence in court.
- Entered and maintained accident statistics for Traffic Division.
- Assisted Police Sergeant with noting traffic problems, locating accidents and special details.
- Solved routine problems encountered in performance of work assignments.

Education:

Bachelor's Degree in Criminal Justice, North Greenville University, Tigerville, SC

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