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# **ACTIVE DIRECTORY ADMINISTRATOR RESUME**

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## **Career Objective:**

Looking for work as an Active Directory Administrator today in order to further advance my skills in the industry.

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## **Highlights of Qualifications:**

- Strong experience in administering the Microsoft Exchange Server 2003 and Active Directory
  - Familiarity with Active Directory infrastructure according standard processes and procedures
  - Proficient with WebSphere, UNIX OS and Active Director
  - Wide knowledge of Active Directory architecture design and implications
  - Sound knowledge of debugging and troubleshooting the equipment
  - Operational knowledge of software visualization and Intel server hardware
  - Ability to work in a team, prioritize work effectively
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## **Professional Experience:**

Active Directory Administrator, November 2007 – Present  
STG Incorporated., Lansing, MI

- Contributed to work as a part of the Active Directory Team.
- Maintained the hardware and software by preventive and corrective maintenance.
- Initiated the documentation of the system inventories and operating procedures.
- Supervised the system working, including the various changes and modification made to it.
- Upgraded the systems to the standards of the company.
- Provided call support to customers on a rotational basis.

Active Directory Administrator, December 2001 – October 2007  
M3 Solsves, Lansing, MI

- Upgraded the Active Directory system to the Windows 2008 to incorporate design.
  - Studied various documents and applied new technologies to the existing system.
  - Determined new encryption methods that include the new PCI requirements, preventing the encryption of the present operating system.
  - Maintained all the window servers hosted in the international domain according to the regulations of PCI to facilitate automation and documentation.
  - Designed the measurements for auditing and quality assurance.
  - Supported the enterprise level application by windows plumbing.
  - Maintained a record of all the security changes and modifications made to the system.
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## **Education:**

Bachelor's Degree in Computer Science, Central College, Pella, IA

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