
Activity Teacher Resume

Job Objective

An Activity Teacher job that allows for the growth of the position within the school to develop it as well.

Summary of Qualifications:

- Successful experience in organizing and conducting activities in a pre-school setup
 - Thorough knowledge of course syllabus and curriculum
 - Immense ability to supply own teaching materials
 - Outstanding ability to utilize the IP course programme for conversation lessons
 - Excellent communications and problem solving skills
 - Superior English language skills both written and oral
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Work Experience:

Activity Teacher, August 2005 – Present
Mercer Free School, Miami, FL

- Worked closely with other teachers and the International Team.
- Accepted responsibility for running of the IP Centre Program with a team.
- Designed, administered and managed the International Centre.
- Performed elaboration of the excursions as a native speaker with local knowledge.
- Provided 3 or 4 language lessons as a native speaker per day.
- Managed the administration of the course including entrance tests, attendance records and the certification process.

Activity Teacher, May 2000 – July 2005
Hampshire Country School, Miami, FL

- Participated in the training program of the International Team.
 - Prepared appropriate and efficient language lessons.
 - Organized many a programmed events such as trips, discos, etc.
 - Ensured that an adequate teaching environment is established.
 - Managed to take over tasks as delegated by the Centre Manager.
 - Coordinated between the lessons in the morning and the activity program in the afternoons and evenings.
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Education:

Bachelor's Degree in Education, Quincy College, Quincy, MA

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