
ADJUNCT PROFESSOR RESUME

Career Objective:

Looking for an Adjunct Professor position that allows for individual as well as interpersonal expansion while still making contributions to the campus.

Summary of Qualifications:

- Proficient with academics & hands-on experience in teaching
- Outstanding knowledge of English; and working knowledge with Math, Accounting, Management, multimedia, media arts, digital animation, publishing etc.
- Operational knowledge of training in design, development, implementation and management of small to mid-sized projects.
- Remarkable ability to teach in an online and classroom learning environment
- Superior project management & communication skills
- Excellent motivational and instructional skills

Work Experience:

Adjunct Professor, August 2005 – Present
Seton Hall University, Portland, OR

- Utilized appropriate computer technology to enhance student learning process.
- Incorporated higher-level learning and assisted the students to develop information literacy and problem-solving skills.
- Organized, prepared and revised/updated course materials.
- Developed policies to disseminate the course content.
- Provided opportunities for in-class discussions.
- Ensured that the content and level of material asked in exams are adequately covered in classroom teaching.

Adjunct Professor, May 2000 – July 2005
Prairie State College, Portland, OR

- Developed and provided an approved syllabus that follows a template.
- Organized, prepared, and regularly updated all course materials.
- Managed to provide clearer and improved student learning processes with effective communications.
- Ensured to make accessible all the courses via technology.
- Demonstrated consistency and fairness in preparation and grading of the exams.
- Ensured anticipated outcome of the courses and examinations conducted thereof.

Education:

Bachelor's Degree in Education, Northern Illinois University, De Kalb, IL

Masters Degree in Education, Northern Illinois University, De Kalb, IL

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