
Advocacy Coordinator Resume

Job Objective

Seeking an Advocacy Coordinator position that offers an immediate challenge, career opportunity, and advancement.

Work Experience:

Advocacy Coordinator, May 2004 – Present
Spherion, Palm Springs, CA

- Coordinated in organizing and managing the international advocacy activities.
- Collaborated with civil society organizations and networks around international campaigns.
- Developed advocacy materials and learning activities.
- Developed Communications and media outreach strategies.
- Identified funding opportunities and provided assistance with preparation of proposals and submission of reports.
- Provided assistance with the drafting of policy papers and contributed to the production material.

Advocacy Coordinator, March 2002 – April 2004
Northside Hospital, Palm Springs, CA

- Coordinated in devising and implementing public advocacy campaigns.
 - Coordinated with advocacy committee for the state.
 - Organized community forums, public hearings, news conferences, rallies, panel discussions, and trainings.
 - Organized town hall meetings, speaker trainings, and related events around the state.
 - Conducted and coordinated outreach to ensure strong turn-out.
 - Conducted and facilitated follow-up with attendees to assist and encourage them in taking action.
 - Collected data and prepared information for reports.
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Summary of Qualifications:

- Strong accomplished experience in planning, promoting, executing and evaluating events at local and statewide venues
 - Extensive knowledge of state development issues such as poverty, social justice and human rights
 - Exceptional knowledge and understanding of advocacy, befriending and support group provisions
 - Good knowledge of development processes and techniques
 - Excellent verbal and written communications skills
 - Remarkable ability to work collaboratively and think strategically
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Education:

Bachelor's Degree in Law, Luther College, Iowa, IA

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