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## Airfield Manager Resume

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### Job Objective

To use my personal relation skills and extensive training to acquire a position as Airfield Manager with a reputable company.

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### Highlights of Qualifications:

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- Admirable experience in maintaining and repairing airport structures in a military and civilian airport
  - Deep knowledge of various methods of repairing and maintaining airfields.
  - Exceptional knowledge of aircraft recovery procedures
  - Immense ability to make minor modifications to equipments
  - Outstanding ability to interpret engineering plans and specifications
  - Skilled to resolve all environmental related problems
  - Ability to operate a variety of airport-related heavy equipment
  - Outstanding skills to make minor modifications to aircraft
  - Ability to controll various firearms
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### Professional Experience:

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Airfield Manager  
HNTB, York, PA  
October 2008 – Present

- Administered aviation activities such as air services and simulated flight training.
- Developed and maintained budget for various manpower and equipments.
- Managed variety of activities such as flight standardization and resource management.
- Planned and trained workforce for various airfield operations.
- Evaluated all functional areas and identified objectives, recommending improvements.
- Maintained property book holder and maintained hand receipts.
- Monitored inventory and evaluated property and equipments.

Airfield Maintenance Supervisor  
Raytheon, York, PA  
August 2003 – September 2008

- Planned and supervised work of staff and maintained airport property and equipments.
  - Prepared verbal and written reports for work progress and assessments.
  - Ensured compliance to all Federal regulations for airfield.
  - Analyzed facilities and recommended modifications and installations.
  - Performed tests on new materials and equipments for airport.
  - Developed and monitored budget on a regular basis.
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### Education:

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Bachelor's Degree in Aeronautical Studies  
Humboldt State University, Arcata, CA

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