
Airport Agent Resume

Job Objective

Seek an Airport Agent position where I can apply my experience and efficiently contribute to the company's growth.

Work Experience:

Airport Agent, May 2004 – Present
Allegis Group, Bristol, TN

- Maintained safety and security of the ramp at all times.
- Checked customer safety during boarding and deplaning, and assisted customers in a friendly and courteous manner.
- Transferred baggage to all airlines.
- Observed safe ground handling procedures and maintenance of ground handling equipment, including the performance of equipment checks.
- Complied with all safety procedures and Station Policies.

Airport Agent, March 2002– April 2004
National Car Rental, Bristol, TN

- Assigned for courteous, prompt, accurate and careful handling of customer baggage, airfreight and COMAT.
 - Serviced aircraft as needed such as aircraft lavatories, portable water, window wash, de-icing and commissary items.
 - Assisted in ramp set-up and storage of equipment and baggage.
 - Communicated constantly with Flight Crew personnel and other ground personnel.
 - Performed miscellaneous duties as assigned by Supervisor and Manager.
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Summary of Qualifications:

- Remarkable ability to complete a background investigation, including FBI fingerprints, criminal history and pre-employment drug test
 - Ability to work under stressful situations and tight time constraints
 - Profound ability to fluently read, write, speak and understand English, Spanish and French
 - Ability to push, pull, move up to 200 lbs and bend, kneel, squat repeatedly
 - Excellent oral and written communication skills
 - Problem solving skills to select, organize and logically process relevant information
 - Strong analytical and interpersonal skills
 - Ability to effectively deal with internal and external customers
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Education:

Associate Degree in Travel and Tourism, Brunswick Community College, Bolivia, NC

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