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## Airport Project Manager Resume

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### Job Objective

Seeking a career as Airport Project Manager in which I can use my skills and experience to grow with company and become a valued member of the team.

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### Highlights of Qualifications:

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- Experience in managing airport terminals and airfield projects
  - Exceptional knowledge of building codes and applications
  - Operational knowledge Microsoft Office and AutoCAD
  - Remarkable ability to work flexibly
  - Remarkable ability to work in team as well as independently
  - Good communication and interpersonal skills
  - Skilled to make decisions in facility
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### Professional Experience:

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Airport Project Manager  
SAIC, Los Angeles, CA  
October 2008 – Present

- Administered all project management activities for various airport projects.
- Assisted clients in selecting appropriate consultants.
- Evaluated all designs submitted to facilities.
- Coordinated with clients and recommended planning options.
- Monitored work client staff to ensure construction procurement.
- Provided commissioning of new airport facilities and equipments.
- Ensured compliance to all FAA regulations.

Airport Project Coordinator  
DAL Global Services, Los Angeles, CA  
August 2003 – September 2008

- Participated in various Federal and State Airport Aid programs.
  - Coordinated with departments on airport projects.
  - Developed capital budgets and prepared budget request as required.
  - Monitored facilities and identified all airport hazards and maintained safety of projects.
  - Maintained records of airport safety regulations and construction projects.
  - Ensured compliance to all Federal, State and local regulations.
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### Education:

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Bachelor's Degree in Project Management  
Grays Harbor College, Aberdeen, WA

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