
Airport Ramp Agent Resume

Job Objective

To obtain an Airport Ramp Agent position that will promote growth, stability and opportunity for advancement.

Work Experience:

Airport Ramp Agent, May 2004 – Present
Southwest Airlines, Kissimmee, FL

- Complied with all safety procedures and Station Policies.
- Assigned for courteous, prompt, accurate and careful handling of customer baggage, airfreight and COMAT.
- Serviced aircraft as needed for aircraft lavatories, portable water, window wash, de-icing and commissary items.
- Assisted in ramp set-up and storage of equipment and baggage.
- Performed various duties as assigned by Supervisor and Manager.
- Monitored customer safety during boarding and deplaning, and assisted customers in a friendly and courteous manner.

Airport Ramp Agent, March 2002– April 2004
AirTran Airways, Kissimmee, FL

- Prepared staffing schedule to ensure Agents were strategically utilized.
 - Coordinated with other Airlines airport Teams to maintain the Stations on-time performance.
 - Prepared proper paperwork associated with each flight to ensure accuracy.
 - Ensured proper maintenance of all Ramp vehicles and equipment.
 - Mentored Agents for future Leadership programs.
 - Worked in the area of the ramp, passenger terminal and warehouse facilities.
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Summary of Qualifications:

- Ability to communicate information and instructions verbally and via radio equipment
 - Excellent ability to learn quickly and understand and interpret flight schedules and airline flight destination information
 - Ability to communicate in a positive and effective manner with subordinates, peers, and all other department personnel
 - Capable to working in a variety of shifts, including nights, weekends and holidays and overtime
 - Ability to obtain airport security clearance
 - Excellent communication and writing skills
 - Ability to type use computer keyboard with sufficient speed
 - Ability to anticipate needs of others in a fast paced environment
 - Strong Physical ability to stand, lift, bend, push and pull for extended time and repeatedly lift items weighing up to 70 lbs
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Education:

Associate Degree in Travel and Tourism, Tunxis Community College, Farmington, CT

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