
Ambulance Dispatcher Resume

Job Objective

Ambulance Dispatcher with exceptional skills looking for a job in your company.

Highlights of Qualifications:

- Hands-on experience in managing EMS and dispatch
 - Immense knowledge of telecommunication systems and transmission
 - Exceptional knowledge of clerical procedures and systems
 - Ability to develop strategies to promote local and state operations
 - Ability to communicate with individuals effectively prior to dispatch of service
 - Familiarity of computer systems and documentation
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Professional Experience:

Ambulance Dispatcher
Superior Air-Ground Ambulance Service, Inc., North Augusta, SC
August 2012 – Present

Responsibilities:

- Scheduled effective procedures to provide appropriate customer response.
 - Prepared reports for any losses or misuse of different operations.
 - Maintained knowledge of the various technical resources available for dispatch.
 - Administered one-call emergency processes from clients and provided response.
 - Prepared reports for any delay in dispatch of services.
 - Ensured compliance to the standard move up status plans.
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Ambulance Dispatcher
TransCare Corporation, North Augusta, SC
May 2009 – July 2012

Responsibilities:

- Managed the dispatch of ambulances and country vehicles to transport patients.
 - Maintained and transmitted conventional messages through ambulance services.
 - Monitored and provided update to the CAD system for dispatch.
 - Scheduled appointments and arranged transport for clients to facilities.
 - Administered cases and determined appropriate priority before dispatching.
 - Prepared business continuity plans as per the hazard vulnerability analysis.
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Education:

Bachelor's Degree in Emergency Services
Pittsburg State University, Pittsburg, KS

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