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## AML Analyst Resume

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### Job Objective

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AML Analyst position in a reputed firm.

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### Highlights of Qualifications:

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- In-depth knowledge of the laws applicable to money laundering, to include the BSA,
  - Profound knowledge of The Patriot Act, U.S. Treasury AML guidelines, Bank secrecy Act
  - Sound knowledge in general accounting and critical problem solving skills
  - Self-motivated, organized and possess the ability to work independently
  - Proficient in Microsoft Office – Excel, Visio, PowerPoint, Project, Word, Microsoft Access, and data manipulation
  - Strong writing, analytical and communication skills
  - Ability to multi-task and complete projects on time
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### Professional Experience:

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AML Analyst, August 2005 – Present  
TD Bank, Lansing, MI

- Verified and processed Currency Transaction Report forms received from the branches and forwarded required forms to the IRS weekly.
- Used related tools to prevent fraud and identity theft losses.
- Efficiently Monitored Currency Transaction Control Logs.
- Assisted the AML Supervisor with Bank Secrecy Act (BSA) and USA Patriot Act Compliance issues.
- Ensured that the databases are effectively provided only those situations that are truly suspicious.
- Reviewed Risk Management database reports for compliance and fraud prevention and reported all suspicious activities.

AML Analyst, May 2000 – July 2005  
Union Bank, Lansing, MI

- Handled and managed a caseload of investigations, performed analysis and follow-up.
  - Worked on cases to complete according to internal AML procedures and process.
  - Responsible for appropriate collection and examination of financial statements and document.
  - Accountable for documenting and reporting the investigation findings in the case management system.
  - Prepared reports for management as required.
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### Education:

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Bachelor's Degree in Finance, University of California, Berkeley, CA

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