
ARCHITECTURAL ASSISTANT RESUME

Objective:

Seeking a position as Architectural Assistant where extensive experience and superior organization skills will be fully utilized.

Summary of Skills:

- Strong drawing and modeling skills
- Proficient with Revit, Sketchup, AutoCad and 3D software
- Ability to research, write and illustrate print-ready reports related to architecture
- Ability to emerge with critical approach to architecture
- Ability to work under pressure and meet deadlines

Work Experience:

Architectural Assistant
Shortridge Architects, Fort Worth, TX
August 2005 to till date

- Supported architectural teams.
- Produced sections, layouts, elevations, working drawings and construction drawings.
- Generated working drawing packages.
- Coordinated drawings with architectural & engineering consultants.
- Managed the complete development of design and detailed drawings.
- Checked for maintenance of the quality & standards of the design.

Education:

Bachelor's degree in Architecture
George Washington University, Washington, DC

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