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## Art Manager Resume

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### Job Objective

Qualified Art Manager seeking work with an existing company in which to put my skills and knowledge to good use.

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### Highlights of Qualifications:

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- Experience in developing digital graphics on various softwares and other online softwares
  - Exceptional knowledge of copyright issues
  - Deep knowledge of HTML and Flash
  - Immense ability to develop high quality animations and graphics
  - Exceptional ability to initiate new ideas
  - Excellent interpersonal and communication skills
  - Ability to maintain productivity goals
  - Solid understanding of maintaining quality work
  - Proficient in Quark express, indesign and Quark
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### Professional Experience:

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Art Manager  
Crutchfield, Akron, OH  
October 2008 – Present

- Administered working of all employees in animation department and its production.
- Supervised working of staff, evaluated performance and provided training if required.
- Developed and implemented department objectives and provided training.
- Managed long and short term goals for efficient working of team.
- Maintained department schedule and ensured appropriate workflow.
- Coordinated with visual animator and managed efficient working.

Art Supervisor  
RAPP, Akron, OH  
August 2003 – September 2008

- Coordinated with team members and administered everyday activities.
- Assisted copy supervisor and traffic department in managing everyday workflow.
- Developed art strategies and ensured sound conceptualization of same.
- Monitored visual designs and ensured compliance to all client brands.
- Maintained knowledge on trends and initiated it into new accounts and clients.
- Assisted in making sales to clients.

Art and Animation Project Coordinator  
LAIKA Inc., Akron, OH  
May 1998 – July 2003

- Managed progress of all animation and art work.
  - Provided animation reports and updated reports to be submitted to management.
  - Prepared time schedules for projects and required estimates.
  - Coordinated with animation and art team and prepared timelines.
  - Provided training to all art and animation members.
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### Education:

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Bachelor's Degree in Multimedia Design and Development  
Georgia College & State University, Milledgeville, GA

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