
AS400 Administrator Resume

Job Objective

AS400 Administrator looking for work with your organization starting today.

Summary of Qualifications:

- Strong experience in maintaining the administrating AS400 systems
 - Sound knowledge of Control Language (CL) programming language
 - Outstanding knowledge of the OD400 managements
 - Proficiency in coding for both the programming and control language
 - Ability to install and upgrade AS400 hardware
 - Ability to troubleshoot the system, analyze and solve the problem
 - Ability to use the advanced Job Scheduler and I-Series Navigator
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Work Experience:

AS400 Administrator, November 2007 – Present
Blackapple Solutions LLC, Harold, KY

- Prepared backups of the system to be used in case of emergencies with the help of local and other data staff and developers.
- Performed various upgrades to the system such as third party upgrades and patch, installed PTFs and CUMs.
- Streamlined the Echo2 rollovers, maintained and audited it.
- Ensured the smooth working of the third party software by keeping a regular check on them and resolving issues.
- Supervised the security of the server and application on a regular basis and updated it in accordance with the company and state policies.

AS400 Administrator, December 2001 – October 2007
Penn National Gaming. Inc., Harold, KY

- Administered the server, hardware, various software and other components of the system.
 - Maintained the applications and secured the user accounts to prevent misuse.
 - Programmed the security of the system to safeguard the company's information from any outsider.
 - Prepared a back up of all the data on the system by offsite storage and tape rotation regularly checked the backup data.
 - Designed a Disaster Recovery Plan in coordination with the IT staff of the company, checked the working of the plan on a regular basis.
 - Maintained the application of the AS400 and suggested upgrades to suit the needs of the business.
 - Prepared and changed the department policies in compliance to the State and regulations.
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Education:

Bachelor's Degree in Information Technology, Xavier University, Cincinnati, OH

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