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## AS400 Computer Operator Resume

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### Job Objective

Seeking an AS400 Computer Operator position in a reputable company that permits me to utilize my education and training for the development of the company.

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### Summary of Qualifications:

Accomplished experience in AS400/iSeries environment using AS400 Operating Systems  
Excellent knowledge of ICOM 400 & IPDS printing and CLP (Command Language Programming) on the AS/400  
Excellent ability to use tools properly and safely to perform maintenance tasks on AS400 Operating Systems  
Strong understanding of IBM tape encryption principals using IBM Encryption  
Excellent oral and written communication skills  
Excellent computer skills  
Excellent analytical and problem solving skills with the ability to communicate effectively to resolve business problems  
Amazing ability to work well in a team environment

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### Work Experience:

AS400 Computer Operator, May 2004 – Present  
Robert Half Technology, Buckeye, AZ Ensured proper operating procedures are followed while handling console instruction, queries, error messages and machine malfunctions.  
Planned and organized the running of system jobs and processes.  
Informed management, systems, and programming personnel of errors and problems with job processes and equipment.  
Handled job queues and console messages and ensured deadlines and production standards are met.  
Ensured quality standards compliance by reviewing production printouts and reports.  
Assisted users with computer program problems and questions.  
Maintained computer hardware and updated appropriate records; replaced ribbons and toner cartridges. AS400 Computer Operator, March 2002– April 2004  
Insight Global Inc., Buckeye, AZ Worked with CLP (Command Language Programming) on the AS/400.  
Completed back-ups of system information or the restoring from back-ups of system information.  
Maintained off-site storage security area.  
Created device descriptions and output queues (printer connectivity).  
Created, maintained, and deleted user profiles on the system.  
Assisted in researching and documenting processing failures.  
Recognized and forecasted operations problems and reported them to supervisor.  
Performed audits on new processes and maintained procedures/schedules.

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### Education:

Associate's Degree in Computers, Virginia Union University, Virginia, VA

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