

---

## Assembly Supervisor Resume

---

### Job Objective

Seeking work as Assembly Supervisor in your company in order to bring my past experiences and education with me.

---

### Highlights of Qualifications:

---

- Vast supervisory experience in a manufacturing assembly environment
  - Sound knowledge of Assembly processes and machining operations
  - Extensive knowledge in testing equipment, materials and basic test device development and fabrication
  - Skilled in through-hole assembly, machine and hand soldering
  - Proficient with 5S, Six Sigma, Kaizen, Word, Excel, and Windows
  - Excellent verbal and written Communication Skills
  - Strong personal and leadership skills
  - Exceptional ability to stand for extended periods of time and operate powered industrial equipment
- 

### Professional Experience:

---

Assembly Supervisor, August 2005 to till date  
Columbus McKinnon Corporation, Columbia, SC

- Supervised, coached and trained employees.
- Involved in incline modern initiatives.
- Prepared and submitted daily reports to principal staff members.
- Recommended measures to enhance production techniques and feature of product.
- Reported machine and equipment malfunctions to maintenance personnel.

Assembly Supervisor, June 2002 to July 2005  
The Hillman Group, Columbia, SC

- Communicated regularly with Assembly staff to provide information, answered questions and assisted with issues.
  - Collaborated with Marketing staff to design and modify merchandising displays.
  - Ensured that customer orders are packaged and shipped according to customer specifications.
  - Ensured the economical utilization of materials and elimination of wasteful practices.
  - Analyzed work instructions and visual aids, insured that updates are made in a timely manner.
- 

### Education:

---

Bachelor's Degrees in Management, Fitchburg State College, Fitchburg, MA

[Build your Resume Now](#)