
Assembly Supervisor Resume

Job Objective

Seeking work as Assembly Supervisor in your company in order to bring my past experiences and education with me.

Highlights of Qualifications:

- Vast supervisory experience in a manufacturing assembly environment
 - Sound knowledge of Assembly processes and machining operations
 - Extensive knowledge in testing equipment, materials and basic test device development and fabrication
 - Skilled in through-hole assembly, machine and hand soldering
 - Proficient with 5S, Six Sigma, Kaizen, Word, Excel, and Windows
 - Excellent verbal and written Communication Skills
 - Strong personal and leaderships skills
 - Exceptional ability to stand for extended periods of time and operate powered industrial equipment
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Professional Experience:

Assembly Supervisor, August 2005 to till date
Columbus McKinnon Corporation, Columbia, SC

- Supervised, coached and trained employees.
- Involved in incline modern initiatives.
- Prepared and submitted daily reports to principal staff members.
- Recommended measures to enhance production techniques and feature of product.
- Reported machine and equipment malfunctions to maintenance personnel.

Assembly Supervisor, June 2002 to July 2005
The Hillman Group, Columbia, SC

- Communicated regularly with Assembly staff to provide information, answered questions and assisted with issues.
 - Collaborated with Marketing staff to design and modify merchandising displays.
 - Ensured that customer orders are packaged and shipped according to customer specifications.
 - Ensured the economical utilization of materials and elimination of wasteful practices.
 - Analyzed work instructions and visual aids, insured that updates are made in a timely manner.
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Education:

Bachelor's Degrees in Management, Fitchburg State College, Fitchburg, MA

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