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## Assistant Art Director Resume

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### Job Objective

To secure an Assistant Art Director position for your firm to better both my own experiences as well as the reputation of the organization through my experience.

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### Highlights of Qualifications:

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- Remarkable experience in the field of graphic design
  - Profound knowledge of advertising and design art direction
  - In-depth knowledge of publication design and a portfolio
  - Proficient with, Adobe Illustrator, Adobe Photoshop, QuarkXpress, Freehand, InDesign and Suffit Deluxe
  - Thorough knowledge of pre-production of digital files, packaging templates and different printing processes
  - Familiar with the principles of advertising and marketing
  - Strong design and typography skills
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### Professional Experience:

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Assistant Art Director, August 2005 – Present  
Village Voice Media, Colusa, IL

- Originated, designed and directed internal resources in the production of catalog, product, promotions and web layouts.
- Verified accuracy in image and layout development by checking concept, layout, and copy.
- Directed, designed and obtained approval of catalog documents throughout the production process.
- Revised and updated and strengthen layouts and designs.
- Designed and created new and support graphics for catalog, new product, promotions and web.
- Directed, designed revisions and approved catalog documents throughout the production process and remained true to templates and branding.

Assistant Art Director, May 2000 – July 2005  
Emmis Communications, Colusa, IL

- Received and implemented direction with complete understanding of project requirements and expectations.
  - Prioritized tasks to ensure all aspects of every project met high standards and quality.
  - Developed and presented creative concepts and ideas.
  - Set and worked within established project timelines.
  - Established relationships with design firms, agency partners and suppliers.
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### Education:

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Bachelor's Degree in Arts, Champlain College, Burlington, VT

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