
Assistant Director Of Sales Resume

Job Objective

Looking for a position as Assistant Director of Sales to utilize my organizational and marketing skills.

Highlights of Qualifications:

- Profound knowledge of hotel and competitive market
 - Proficient with computer and Microsoft Office suite
 - Strong ability to collaborate effectively with other employees and managers
 - Exceptional ability to assess and evaluate employees performance fairly
 - Profound ability to supervise, train and counsel subordinates
 - Excellent verbal and written communication skills
 - Strong negotiation skills
-

Professional Experience:

Assistant Director of Sales
Sheraton Chicago Hotel & Towers.,Bessemer, AL
August 2005 – Present

- Producing new opportunities and developed existing client relationships.
- Administered orientation for direct reports.
- Administered direct communication with key accounts.
- Established, enhanced and constantly reinforced pre-and-post project standardized budget preparation.

Assistant Director of Sales
Denihan Hospitality Group.,Bessemer, AL
May 2000 – July 2005

- Administered and solicited designated market.
 - Educated, supervised and evaluated staff.
 - Prepared guest room rates, gathered and reported sales data.
-

Education:

Master's Degree in Sales & Marketing,
University of Memphis, Tennessee, TN

[Build your Resume Now](#)