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## Assistant Photo Editor Resume

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### Job Objective

To secure a position as Assistant Photo Editor in which to fully utilize my education, training and past experience in this field.

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### Highlights of Qualifications:

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- Remarkable experience in managing photo department and organizing multiple images for production
  - Proficient with CS3, Adobe Creative Suite 5, Dreamweaver, MS Office Suite
  - Wide knowledge of all styles of photography
  - Good understanding of photo rights issues
  - Ability to perform photo research with major stock agencies and public archives
  - Ability to perform color correcting, resizing and batching
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### Professional Experience:

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- Assistant Photo Editor, July 2007 – Present
  - AARP, Sheboygan Falls, WI
  - Assisted photo director in development and implementation of all photography requirements for publication.
  - Maintained a library of photographs such as stocks, archives as well as a personal collection and used it as required.
  - Updated all stock photography information on Quickbase and ensured maintenance of invoice for same.
  - Monitored images used and ensured acquirement of necessary rights for each image.
  - Assisted in maintaining a database of contacts for invoices.
  - Assistant Photo Editor, March 2004– June 2007
  - ESPN, Inc., Sheboygan Falls, WI
  - Managed and researched images for a variety of website and magazines.
  - Maintained a library of photo archives for magazines.
  - Studied all photographs and provided touch up and color correction wherever required.
  - Monitored work of multiple projects and assisted subordinates
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### Education:

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- Bachelor's Degree in Journalism, Northern Illinois University, De Kalb, IL
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