
Assistant Professor Resume

Job Objective

Seeking a position as an Assistant Professor with an opportunity for continuous growth.

Summary of Qualifications:

- Hands-on experience at the graduation and post-graduation level education facility
 - Familiarity working at a College and University department
 - Outstanding ability to handle syllabus at the undergraduate and graduate curriculum
 - Remarkable ability to teach, inspire and develop young people
 - Excellent written and oral communication skills
 - Strong organizational skills and proficient with MS office tools
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Work Experience:

Assistant Professor, August 2005 – Present
Iowa State University, Parsippany, NJ

- Provided instructional assistance and monitored student progress.
- Monitored and provided specific information and documentation of student's reading needs and their respective progress.
- Advised students on academic program completion.
- Developed and conducted reading, writing, study skills and related workshops.
- Served on academic and administrative committees as assigned.
- Contributed to the efficient management and administration of the department and the college.

Accounting Assistant Professor, May 2000 – July 2005
University of Georgia, Parsippany, NJ

- Handled undergraduate and graduate course classes.
 - Supervised and assisted the students in seeking external funding, scholarships etc.
 - Maintained an active research program and motivated active participation.
 - Published internal, term, semester and research results, and monitored students' performance and provided appropriate suggestions and training for betterments.
 - Assisted in the development of the department and the college.
 - Adhered to the academic rules, regulations, policies and standards.
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Education:

Bachelor's Degree in Accounting, Chipola College, Marianna, FL
Master's Degree in Accounting, Chipola College, Marianna, FL

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