# Associate Professor Resume

#### Job Objective

Associate Professor with an impeccable track record seeking position at a well known college.

## Highlights of Qualifications:

- Wide experience in teaching assigned courses to undergraduates and graduates
- Profound knowledge of student assessment process
- Deep knowledge of instructional methodologies
- Ability to develop online courses
- Ability to assist in school administration duties
- Ability to secure external funds
- Ability to work effectively with students and faculty

### **Professional Experience:**

Associate Professor Syracuse University, Fremont, CA August 2007 – Present

- Reviewed and recommended improvements to current curriculum.
- Motivated students to achieve academic goals.
- Prepared syllabus and course materials.
- Maintained student attendance and progress reports.
- · Conducted and graded student examinations.
- Assisted in research programs and incorporated findings in teaching activities.
- Adhered to class schedules and college teaching policies.
- Assisted in student registration and recruitment activities.

### Education:

Master's Degree in Education Southern Arkansas University, Magnolia, ARBachelor's Degree in Education St. Augustine College, Chicago, IL

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