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# AUDIOLOGIST ASSISTANT RESUME

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## Objective:

To obtain the Audiologist Assistant position and utilize my experience and skills for the successful completion of each job task.

## Summary of Skills:

- Huge experience in billing & payroll
- Strong computer skills: MS Office, Data entry, Internet Searching
- Ability to use sound judgment for independent decision making
- Ability to work under pressure and meet deadlines
- Excellent flexibility in working overtime and additional hours

## Work Experience:

Audiologist Assistant  
Aaron's Hearing Care, Goffstown, NH  
August 2005 to till date

- Cleaned the penlight tips and the tympanometry tips.
- Efficiently checked the hearing aids after their arrival.
- Performed electroacoustic analysis.
- Performed basic pure-tone audiograms for annual ENT patients.

Audiologist Assistant  
Audigy Group, Goffstown, NH  
May 2000 to July 2005

- Performed repairing hearing aids.
- Effectively performed routine screenings for neonatal patients.
- Improved access to patient care and increased availability of audio logic services.
- Provided adult hearing aid users with minor hearing aid repair services.
- Efficiently instructed and advised patients on hearing aid use.
- Deftly made appointments and provided telephone support to the Audiologists.

## Education:

Bachelor's Degree in Health Sciences  
Northeastern University, Boston, MA

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