
AUDIT MANAGER CV

When writing an Audit Manager CV, what are the key points that you should highlight? This sample CV of an Audit Manager below will tell you exactly how to write a great CV. There are three important sections in the CV where you can stress out your strengths, namely: Objective section, Professional Skills section and Employment & Experience section. In the objective part, discuss your goals for the company; what you can offer them and why should they choose you. In the professional skills segment, speak about your competencies as an Audit Manager (avoid general skills). Lastly, in the Employment and Experience section, be exhaustive in describing your duties. Include two work experiences with 5 responsibilities for each.

Guy Warner

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Tel: – 01898 726328

Date of Birth: – 24/12/91

[email]

Nationality: – British

OBJECTIVE:

My objective as an Audit Manager is to minimize financial risks by creating audit control measures such as regular reviewing and monitoring of portfolios, keeping up-to-date with audit trends, understanding the elements of business and developing a robust audit scheme. Equipped with the essential tools such as my strong grasp of auditing models (IIA, COSO), vast knowledge in internal and external audit, solid background in taxation laws and policies and expert knowledge in audit management and risk planning, I am very confident that this objective is possible. My over two years experience has further strengthened these skills since I was trained to address issues involved in complex projects that required detailed and massive audit management.

PROFESSIONAL SKILLS:

- Highly experienced in managing internal audits
 - Profound knowledge of audit techniques
 - Deep knowledge of IT risk and regulatory trends
 - Familiarity with audit models including IIA and COSO
 - Ability to perform IT business risk assessment and management
 - Ability to oversee business, financial, functional and people management activities
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EMPLOYMENT AND EXPERIENCE:

Audit Manager

Austin Andrew Ltd – Durham

Jan 2013 to Present

- Developed audit plan based on audit standards and government regulations.
- Performed audits and generated audit reports with recommendations.
- Provided expertise on business change initiatives and risks.
- Reviewed and recommended improvements to existing audit procedures.
- Maintained training and development programs for Auditors.
- Assisted in company's tax planning activities.

Audit Manager

Shaw Gibbs LLP – Anglesey

Jul 2012 to Jan 2013

- Performed audits to evaluate and control business risks.
 - Analyzed audit findings and developed high quality reports.
 - Coordinated with Audit Lead on audit observations and risk assessments.
 - Reported Stakeholders on audit progress and potential issues on regular basis.
 - Informed stakeholders about key risks and their control factors.
 - Provided training and mentoring to audit team members.
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QUALIFICATIONS:

BA (Hons) in Accounting

University of Sunderland – Sunderland

Sep 2009 to Jun 2012

A-levels: Economics, History, Mathematics, English Language

Perth College – Perth

Oct 2007 to Jun 2009

GCSEs: Maths, Physics, English Language, Chemistry

Whitefield School – Cricklewood

Sep 2002 to Jun 2007

Guy Warner
