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## Audit Supervisor Resume

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### Job Objective

Experienced Audit Supervisor seeking a position in which my experiences and training can help to increase the value of the organization.

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### Highlights of Qualifications:

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- Extensive experience in public accounting and internal audit
  - Good understanding of auditing principles and procedures
  - Familiarity with Audit, A-133 Audit, 990 information returns, and accounting principles
  - In-depth knowledge of audit procedures, planning, and test methods
  - Proficient with AS/400, SAP, JD Edwards and MS Office: Word, Excel, PowerPoint and Outlook
  - Excellent analytical, interpersonal, time management, research and communications skills
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### Professional Experience:

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Audit Supervisor, August 2005 to till date  
Goodyear, Baldwinsville, NY

- Performed audits, reviews, and compilations and tax returns.
- Evaluated the client's system of internal control and conducted the engagement plan, preparation and execution.
- Prepared practice referral sources and participated in practice development activities.
- Delegated work to staff according to their experience and capabilities in conformance with the planning documents described above.

Audit Supervisor, June 2002 to July 2005  
Stryker, Baldwinsville, NY

- Supervised an audit team responsible for auditing private business enterprises to analyze tax liability.
  - Researched, planned and organized out-of-state audit trips.
  - Attended meetings with representatives of large caps.
  - Conducted field work when working on out-of-state audits and when conducting on-the-job training.
  - Resolved inquiries and complaints from taxpayers and the general public.
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### Education:

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Bachelor's Degree in Accounting, Truman State University, Kirksville, MO

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