
Auto Insurance Claims Adjuster Resume

Job Objective

Looking for a job as an Auto Insurance Claims Adjuster in a reputed firm which can use my motivation, dedication and strong work ethic and help me grow.

Highlights of Qualifications:

- Wide experience in preparing insurance claims for vehicle damages
 - Profound knowledge of claim settlement and resolution procedures
 - Deep knowledge of state regulations related to claim processing
 - Familiarity with auto insurance policies
 - Wide knowledge of commercial general liability policies
 - Skilled in providing exceptional customer services
 - Amazing ability to manage problematic customers
 - Immense ability to handle catastrophic claims
 - Outstanding ability to interpret policies and state statutes to clients
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Professional Experience:

Auto Insurance Claims Adjuster
Safeway Insurance Company, Miami, FL
August 2007 – Present

- Examined vehicle damage to determine the liability.
- Interviewed claimants and witnesses for investigative purposes.
- Prepared investigative reports and reported findings.
- Determined insurance coverage by analyzing claims records.
- Gathered evidence to support claims in court.
- Negotiated fair settlements with internal and external parties.
- Corresponded with property owners and determined the validity of titles to property.

Auto Insurance Claims Adjuster
Affirmative Insurance, Miami, FL
May 2004 – July 2007

- Performed liability investigations for automobile claims as per company guidelines.
 - Identified suspicious claims and performed special investigations.
 - Analyzed auto damages and made decisions regarding insurance coverage.
 - Maintained documents for coverage issues, investigations, thefts and injury claims.
 - Negotiated bodily injury and material damage claims.
 - Maintained positive working relationships with insurance policyholders.
 - Determined settlement options for assigned claims.
 - Addressed customer queries and ensured to meet their needs.
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Education:

Bachelor's Degree in Business Administration
Coastal Bend College, Beeville, TX

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