

AUTO MECHANIC RESUME

An auto mechanic is a highly specialized and knowledgeable individual who helps tune, maintain, and repair vehicles. Members of this field have a good technical knowledge of the inner workings of cars, trucks, and motorcycles. They also possess a solid knowledge of the licensing and registration requirements put out by the state they work in. Because of this need for technical knowledge, members of this field usually have an associate's degree or professional certificate.

An auto mechanic resume can include information about your education if you have an educational background that specifically helped to build your technical or customer service skills. Otherwise, you should focus on professional experience and proof of your mechanical abilities. The different auto mechanic resume format choices provided below should give you an idea as to the best way to go about preparing your own resume.

Entry-Level Resume

Auto mechanics who are new to the field are best served by seeking an apprenticeship or associate's degree. If you have done this, completing a solid resume becomes a much easier task. Darla Montague, the candidate in the auto mechanic resume example provided below, uses her community college education to great effect and manages to demonstrate that she has many useful skills despite never actually being an auto mechanic before.

Darla Montague

2 Webster Street
Lincoln, NE 68501
Mobile: 402-517-6333
[email]

OBJECTIVE:

Highly trained and well-organized auto mechanic seeking to use a specialty in engines and transmission repairs in a position which will provide professional challenges, opportunities to learn, and interaction with customers.

SUMMARY:

- Comprehensive knowledge of vehicle mechanics with an emphasis on engines and transmissions
- Terrific technical knowledge with ability to repair cars, motorcycles, and large trucks
- Highly organized with superb attention to detail
- Able to multitask and take instructions from others
- Good communication skills and ability to relay important information to customers

EDUCATION:

Associate's Degree in Automotive Technology, May 2014

Gateway University, Lincoln, NE

Graduated with a GPA of 3.3 on a 4.0 scale

Courses Included:

Automotive Repair
Transmissions
Electrical Systems
Engine Technology
Complex Maintenance
Light Trucks

Mid-Level Professional Resume

Auto mechanics who earn several years of on-the-job training can focus more on their work experience and less on other aspects of their background. However, they do need to prove that they are still capable of learning new technologies, especially as new features come out in car models. Holly Jones, the candidate in the auto mechanic resume sample provided below, emphasizes her ability to learn and her eagerness to accept new challenges.

JADE WALKER

Phone: (402) 300-3204 | [email]
2226 Mara Drive | Lincoln, NE 68501

Energetic and Motivated Auto Mechanic

Comprehensive knowledge of automobiles, motorcycles, and small and large trucks. Highly organized with excellent customer communication skills.

SUMMARY:

- Thorough knowledge of various automobile models as well as alternate vehicle designs.
- Excellent knowledge of engines, breaks, and transmissions.
- Terrific ability to pick up new information and learn new technologies.
- Financial management and business administration skills.
- Superb communication and customer service skills.

EXPERIENCE:

AL'S GARAGE, Lincoln, NE

Auto Mechanic , 11/2012 to Present

Provide extensive mechanical assistance and troubleshooting to cars, trucks, and motorcycles. Communicate with customers and part suppliers. Provide training and expertise to apprentices and other auto mechanics. Key outcomes include:

- Recognized as local expert in engines and transmissions.
- Perform dozens of complex repairs per year.
- Licensed to give state inspections and provide expert opinions on auto repairs.

MOTOR CITY GARAGE, Detroit, MI

Auto Mechanic , 11/2010 to 11/2012

Serve as second lead mechanic at a busy urban garage. Handled repairs to vintage and modern automobiles. Ensured that incoming vehicles met with all the requirements of state laws and regulations. Key outcomes included:

- Provided mechanical expertise for traditional and hybrid vehicles.
- Performed modifications to improve gas mileage and engine efficiency.
- Provided emergency roadside service.

EDUCATION:

Harrison Academy, Detroit, MI

High School Diploma , 6/2010

Experienced Professional Resume

As you become an expert in your field, you need to make sure that your auto mechanic resume focuses on two aspects. First, you can rely a great deal on your previous work experience, which should make sure that potential employers are very impressed with you. Second, you need to emphasize why you are looking for a new position, which is probably related to a need for new professional challenges. The auto mechanic sample resume below presents a candidate named Anna King who has recently moved and is looking for a new opportunity that properly utilizes her skills and talents.

Anna King

[email]

881 Jung Road | Lincoln, NE 68501

Home: 402.311.2044 | Cell: 402.204.6512

AUTO MECHANIC | SPECIALTY IN BRAKES AND WINDSHIELDS

Highly experienced and energetic auto mechanic with comprehensive knowledge of all vehicle systems. Familiarity with traditional and hybrid vehicles. Willing to learn new technologies and eager for new challenges. Excellent customer service and communication abilities.

Core Knowledge and Skills:

- Engines and transmissions

- Windshield sealing and replacement
- Standard and hybrid vehicles
- Business administration
- Brake work
- Car, motorcycle, and truck repair
- Vintage automobiles
- Customer service

Associate's Degree in Automotive Technology , Winston Technical College
Graduated with an AS in Automotive Technology
Grade Point Average: 3.5 on a 4.0 scale
2005-2006

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