
AUTOCAD ENGINEER RESUME

Job Objective:

Seeking opportunity to practice my skills as an AutoCAD Engineer with a reputable organization.

Highlights of Qualifications:

- Remarkable experience in AutoCAD and drafting
 - Profound knowledge of mechanical and electrical design
 - In-depth knowledge of drafting methods, procedures, and techniques
 - Skilled in using Computer Aided Drafting (CAD) hardware and software
 - Amazing ability to maintain CAD drawings files
 - Ability to develop drawings and layouts with minimal direction
 - Familiarity with dimensioning, scaling, and typical CAD standards
 - Outstanding ability to use MS Office and operate copier and fax
 - Superior communication skills
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Professional Experience:

AutoCAD Engineer, August 2005 – Present
Commsult Communications, Clarksville, AR

- Outlined preliminary drawings for fresh projects and updated engineering drawings.
- Monitored project work to be accurate in drawings and assured electronic drawings to be in accordance with original paper master drawings.
- Coordinated with contractors and handled engineering documentation.
- Updated department SOPs.
- Managed technical engineering documentation, engineering turn over packages and commissioning documents.

AutoCAD Engineer, May 2000 – July 2005
Novartis, Clarksville, AR

- Updated map data from engineering practices and formulated data spreadsheets.
 - Scrutinized fiber routes and outlined reports and formulated DWF and Stakeout maps.
 - Managed technical competencies outlined by departmental management.
 - Handled closed project documents and replaced drawings.
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Education:

Bachelor's Degree in Engineering, Carson-Newman College, Jefferson City, TN

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