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## Automated Logistical Specialist Resume

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### Job Objective

To help the company grow and expand using my experience as Automated Logistical Specialist. Years of experience in the field helps me to improve and to help the business grow and advance.

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### Highlights of Qualifications:

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- Remarkable experience in DoD acquisition processes
  - Huge knowledge of U.S Army's Unit Level Logistics System
  - Deep knowledge of supply operations
  - Familiarity with DA Pam 738-751, FAA Parts Manufacturer Authorization,
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### Professional Experience:

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Automated Logistical Specialist  
Army National Guard, New York, NY  
May 2006 – Present

- Maintained records and evaluated quantities received.
- Managed incoming supplies and equipment.
- Handled stock locator system.
- Aided requests and turn-in documents.
- Carried out prescribed load list.
- Formulated shipping documents and managed material-handling equipment.

Automated Logistical Specialist  
Department of Workforce Services, New York, NY  
March 2003 – April 2006

- Maintained stock records and automated and manual accounting records.
  - Handled requests and coordinated at direct support level.
  - Carried out prescribed load list.
  - Administered inventory management, storage and preservation.
  - Supervised quality control and property management.
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### Education:

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High School Diploma  
Kellogg High School, Kellogg, ID

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