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## Automotive Buyer Resume

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### Job Objective

To enhance my skills and further my career by filling the position of an Automotive Buyer in well-established organization.

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### Highlights of Qualifications:

- Excellent experience in monitoring new product launches in automotive industry
  - Sound knowledge of lean manufacturing principles
  - Profound knowledge of MRP systems, Lean Manufacturing principals and methodologies
  - Wide knowledge of sources of supply, markets, pricing, and commodity trends
  - Ability to achieve various automotive objectives
  - Ability to maintain knowledge of contract procedures
  - Proficient in estimating cost of procedures
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### Professional Experience:

Automotive Buyer  
American Honda Motor Co., Inc., Mount Pleasant, TX  
August 2012 – Present

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### Responsibilities:

- Designed appropriate commodity strategies for various processes.
  - Negotiated with clients for financial agreements.
  - Developed and provided support for program launches.
  - Provided technical support to commodity managers and implemented strategies.
  - Monitored supplier contract processes and analysed activities.
  - Maintained and provided update for purchase order on SAP system.
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Automotive Buyer  
Tenneco Inc., Mount Pleasant, TX  
May 2009 – July 2012

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### Responsibilities:

- Developed and maintained relationship with suppliers for buying process.
  - Administered and implemented cost saving strategies.
  - Analysed contractual agreements and calculated costs.
  - Participated in various APWP meetings for organization.
  - Monitored market trends and conducted interview with vendors.
  - Negotiated for purchasing activities with vendors.
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### Education:

Bachelor's Degree in Business Administration  
Western Washington University, Bellingham, WA

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