
Bank Project Manager Resume

Job Objective

To obtain a position as Bank Project Manager with a small but dependable company where my experience can be beneficial in the growth of company.

Highlights of Qualifications:

- Huge experience in developing complex programs for various matrixes and managed all banking projects
 - Huge knowledge of business matters and finance
 - Outstanding knowledge of business practices and procedures
 - Remarkable ability to explain complex business problems
 - Amazing ability to communicate with clients and management
 - Skilled to identify problems and resolve it effectively
 - Good understanding of business and technology organization
 - Proficient with project management software, Microsoft Project and Web Based Project Management Tools
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Professional Experience:

Bank Project Manager
WSFS Bank, Coinjock, NC
October 2008 – Present

- Planned all initiatives for corporate projects and presented it to management.
- Developed project scope and goals and collaborated with stakeholders to management for its implementation.
- Prepared drafts and proposals for budgets of projects.
- Scheduled project milestones and designed various deliverable tools.
- Installed and implemented new technologies in project and ensured feasibility with plans.
- Maintained good relations with external vendors and clients.
- Analyzed project plans, identified issues and resolved it effectively.
- Trained and provided mentorship to various team members.

Consumer Banking Project Analyst
Citigroup, Coinjock, NC
August 2003 – September 2008

- Developed various long term and short term programs for consumer banking processes.
 - Coordinated with portfolio managers and developed portfolio plans and ensured high synergy in it.
 - Planned complex programs including various communications and budgeting.
 - Maintained an inventory of Consumer Banking clients and designed ways to incorporate it into existing programs.
 - Evaluated projects and ensured accuracy of all programs and prepared necessary project status.
 - Developed new ways for program reporting and communication.
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Education:

Bachelor's Degree in Business Administration
Keuka College, Keuka Park, NY

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