
Bankruptcy Attorney Resume

Job Objective

To secure Bankruptcy Attorney job where my abilities and experiences will help me advance in the field.

Highlights of Qualifications:

- Huge Litigation experience in bankruptcy law firm
 - Strong knowledge of laws, legal codes, court procedures, precedents
 - Familiarity with government regulations, executive orders and agency rules
 - Good interpersonal and communication skills
 - Ability to work in a fast paced environment
 - Ability to work independently
 - Ability to prepare Forms B22A and C
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Professional Experience:

Bankruptcy Attorney
The Peak Organization, Inc., San Francisco, CA
August 2007 – Present

- Developed strategies and arguments in preparation for presentation of cases.
- Researched and documented review and handling bankruptcy litigation cases.
- Presented and summarized cases to judges.
- Analyzed the probable outcomes of cases
- Determined advisability of defending and prosecuting lawsuit.

Bankruptcy Attorney
Special Counsel, Inc., San Francisco, CA
May 2004- July 2007

- Prepared Bankruptcy petitions.
 - Prepared pleadings, claims and notices.
 - Drafted e-mails, letters and motions.
 - Maintained calendar, draft motions, notices and bankruptcy petitions.
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Education:

Bachelor's Degree in Law
Northwest Vista College, San Antonio, TX

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