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## Banquet Bartender Resume

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### Job Objective

Extremely talented, flexible and hardworking Banquet Bartender seeking a job within the hospitality industry where I can get the perfect opportunity to showcase my skills.

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### Highlights of Qualifications:

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- Great experience in managing banquets for hotels
  - Sound knowledge of beverages and drink recipes
  - Profound knowledge of beverage terminology and drink recipes
  - Remarkable ability to analyze all client requirements
  - Outstanding ability to perform multiple tasks at one time
  - Ability to comply to all safety regulations
  - Ability to perform basic math for all billings
  - Ability to maintain professional appearance at all times
  - Ability to provide clear direction and instructions to guests
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### Professional Experience:

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Banquet Bartender  
Windsor Restaurant, Dayton, OH  
August 2007 – Present

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### Responsibilities:

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- Prepared various cocktails and drinks by mixing liquors with water.
- Managed service for all wine and bottled beer for guests.
- Maintained accurate record of drinks served and bills collected.
- Ordered all requisitions for liquors and supplies.
- Ensured an attractive display at the bar for all bottles and glasses.
- Ensured compliance to all Served all drinks with garnishing such as slice and pit fruits.
- Enured compliance of all company policies and procedures.
- Checked ID cards of customers to avoid underage drinking.

Banquet Bartender  
Crystal Springs Resorts, Dayton, OH  
May 2004 – July 2007

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### Responsibilities:

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- Provided beverage services to all guests pleasantly.
  - Monitored stock of all alcohol and supplies such as glasses and accessories.
  - Assisted clients to select appropriate drink and collected charge.
  - Coordinated with all co workers and customers to maintain professional relationship.
  - Performed various functions for banquet sales such as lifting heavy materials.
  - Analyzed client requirements and developed appropriate strategies.
  - Scheduled activities for various hotel departments.
  - Prepared reports for all emergencies and ensured safe environment.
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### Education:

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Bachelor's Degree In Restaurant Management  
Campbellsville University, Campbellsville, KY

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