

# BANQUET SERVER RESUME

Banquet servers are essential customer service personnel who make sure that guests attending a banquet receive all the accommodations necessary to ensure that they enjoy themselves. This position does not require a formal education, although a high school diploma or GED equivalent is often preferred. Candidates in this field need to be extremely well-organized, professional, skilled in customer communications, and able to handle fast-paced work environments with ease.

When you craft your banquet server resume, any prior experience in the food services industry can help you impress a potential employer. Lacking food service experience, customer service and supervisory experience can also be very valuable. Three different banquet server resume format choices can be found below, each for a different level of experience with the industry and each designed to help you identify the key elements which should be listed on your own resume.

## Entry-Level Resume

The position of banquet server is one that serves very well as an entry-level job, which means that your banquet server resume does not necessarily need a lot of prior work history listed on it. Instead, emphasizing organizational and communication skills might be enough to impress an employer. You can refer to the banquet server resume example provided here to see an example of how best to provide your qualifications, education, and more in a way that paints you as an experienced candidate even if you have a relatively short work history.

### William Wilson

845 Hurd Street  
Glendale, AZ 85069  
Home: (623) 761-5461  
Cell: (623) 746-8630  
[email]

### EXTREMELY WELL-ORGANIZED BANQUET SERVER PROFILE

Banquet service candidate with extremely high organizational and culinary capabilities. Strong level of attention to detail and ability to operate effectively in a fast-paced work environment. Extremely personable and able to provide customers with the communication and service they deserve.

## EDUCATION:

### GRANT MEMORIAL ACADEMY, Glendale, AZ

High School Diploma, 2014

#### Relevant Courses

- Health
- Food preparation
- English
- Psychology
- Public Communications

## KEY SKILLS:

### Professional Skills

- Customer service
- Food preparation
- Order assistance
- Meal delivery
- Organizational abilities
- Receipt of payment
- Microsoft Windows
- Microsoft Office Suite
- Point of sale units

## Mid-Level Professional Resume

As you gain experience as a banquet server, you have a better amount of flexibility when presenting your resume. This means that you need to put some extra consideration into the way you present your experience. As the banquet server resume sample provided below shows, leading with your work history is not the best of options – instead, try to emphasize your personal qualities first, then back it up with work history.

### Michael Degree

32 Dustin Avenue – Glendale, AZ 85069 – (623) 595-0133 – [email]

#### **BANQUET SERVER**

*Familiarity with food preparation and presentation*

- Experienced banquet server with knowledge of health, nutrition, and food presentation.
- Capable of remaining organized and effective during high-pressure periods.
- Strong memory for menu options and nutritional choices that can make an excellent banquet.
- Superb communication skills and the ability to adjust menus on the fly.

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### EXPERTISE:

**Food service:** *Handle food items and deliver meals to customers quickly and effectively.*

**Banquet presentation:** *Set tables and prepare seating for high-luxury events where the presentation needs to be perfect.*

**Customer service:** *Engage customers, provide accurate answers to their questions, and ensure that any criticisms are addressed immediately.*

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### EXPERIENCE:

Crescent Moon Luxury Dining (Glendale, AZ)

**Banquet Server**, 9/2012-Present

Provide high-level dining experiences to customers and large-scale organization for major events. Ensure that food preparation and delivery runs smoothly. Communicate with customers, deliver food and other dining essentials, and ensure that all constructive criticism is addressed immediately.

Crescent Moon Luxury Dining (Glendale, AZ)

**Prep Cook**, 5/2010-9/2012

Prepared food to be delivered to customers. Ensured that all health and safety requirements were met in full. Adjusted menu items for individuals with special dietary needs. Performed some food server duties and was promoted to banquet server in September 2012.

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### EDUCATION:

**High School Diploma**, Phoenix Sun Academy, 6/2009

#### Experienced Professional Resume

Somebody with many years of experience in this field should mention that experience early, but should still lead with a description of professional competencies and special skills. This will help turn your banquet server resume into something that provides a description of you as an individual first and foremost. In the banquet server sample resume provided here, Ms. Fenson has ten years of experience but still focuses on a professional statement and list of core competencies first.

### Aisha Fenson

623-515-8455 | 633 Easton Drive | Glendale, AZ 85069 | [email]

**Professional banquet server with excellent service skills.**

#### **BANQUET SERVER**

Attentive and well-organized banquet server with experience in a variety of different dining environments. Excellent customer service and food delivery skills. Strong communication abilities and ability to remain pleasant and positive even in fast-paced and high-stress environments.

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### CORE COMPETENCIES:

*Banquet delivery – Food service – Health and nutrition management – Customer service – Food preparation – Dining room management – Table preparation – Bill delivery – High-traffic customer management*

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### Professional Experience:

FEINSTEIN FINE DINING – Glendale, AZ

*Providing high-level banquet and customer service.*

2010-Present

DELPHINE BANQUET SERVICES – Phoenix, AZ  
*Offered excellent customer service and banquet presentation.*  
2008-2010  
DELPHINE BANQUET SERVICES – Phoenix, AZ  
*Provided food preparation and customer service.*  
2006-2008

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