
Barclays Personal Banker Resume

Job Objective

To secure a position as Personal Banker with Barclays.

Highlights of Qualifications:

- Admirable experience in performing various banking operations as personal banker for clients
 - Sound knowledge of all internal bank systems and processes
 - Profound knowledge of customer service practices to facilitate sales of services
 - Exceptional knowledge of analyzing individual requirements of customers
 - Ability to maintain knowledge of all bank products and services
 - Ability to establish efficient credibility with all clients
 - Ability to achieve sales target for bank
 - Ability to assist customer in account opening as per bank policies and procedures
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Professional Experience:

Barclays Personal Banker
ViewPoint Bank, Crab Orchard, NE
August 2007 – Present

- Evaluated merchandising for all client services and products and assisted in appropriate selection.
 - Coordinated with personal lending team to facilitate loans for personal customers.
 - Administered various complaints in banking hall and provided efficient resolution.
 - Developed special campaigns for promotions of in branch marketing plans.
 - Assisted clients to open new accounts and obtained packaged loan products.
 - Analyzed customer requirements and recommended services and products accordingly.
 - Ensured compliance to all service standards to deal with various client issues.
 - Managed customer demands and if required introduced to segment specialists.
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Education:

Master's Degree in Finance
Baltimore Hebrew University, Baltimore, MD
Bachelor's Degree in Finance
Western States Chiropractic College, Portland, OR

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