

---

## Barclays Personal Banker Resume

---

### Job Objective

To secure a position as Personal Banker with Barclays.

---

### Highlights of Qualifications:

---

- Admirable experience in performing various banking operations as personal banker for clients
  - Sound knowledge of all internal bank systems and processes
  - Profound knowledge of customer service practices to facilitate sales of services
  - Exceptional knowledge of analyzing individual requirements of customers
  - Ability to maintain knowledge of all bank products and services
  - Ability to establish efficient credibility with all clients
  - Ability to achieve sales target for bank
  - Ability to assist customer in account opening as per bank policies and procedures
- 

### Professional Experience:

---

Barclays Personal Banker  
ViewPoint Bank, Crab Orchard, NE  
August 2007 – Present

- Evaluated merchandising for all client services and products and assisted in appropriate selection.
  - Coordinated with personal lending team to facilitate loans for personal customers.
  - Administered various complaints in banking hall and provided efficient resolution.
  - Developed special campaigns for promotions of in branch marketing plans.
  - Assisted clients to open new accounts and obtained packaged loan products.
  - Analyzed customer requirements and recommended services and products accordingly.
  - Ensured compliance to all service standards to deal with various client issues.
  - Managed customer demands and if required introduced to segment specialists.
- 

### Education:

---

Master's Degree in Finance  
Baltimore Hebrew University, Baltimore, MD  
Bachelor's Degree in Finance  
Western States Chiropractic College, Portland, OR

[Build your Resume Now](#)