
Bell Attendant Resume

Job Objective

To obtain a Bell Attendant position and utilize my experience and skills for the successful completion of each job task.

Summary of Qualifications:

- Admirable Hotel experience and working as a Bell Person
 - Ability to drive manual and automatic vehicles
 - Strong physical capabilities
 - Ability to remove luggage from guest rooms upon check out
 - Profound ability to multi-task and work well in a team environment
 - Strong written and oral communication skills
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Work Experience:

Bell Attendant, August 2005 to till date

Destination Hotels & Resorts, Inc., Brea, CA

- Approached the guests needing assistance in a proactive manner.
- Delivered luggage to the guest rooms.
- Booked tours and assisted guest with general information when Concierge was not available.
- Assisted in communicating specific guest requests accurately to all relevant departments.
- Delivered newspapers and Overnight Shoes to all guest rooms.

Bell Attendant, May 2000 to July 2005

Hyatt Hotel and Resorts, Brea, CA

- Assisted guests with luggage to their rooms promptly as checked in and checked out.
 - Promoted all hotel functions and facilities.
 - Removed trash and other wastes from lobby area.
 - Served as valet parking attendant as needed.
 - Checked laundry and dry cleaning in and delivered it to the room.
 - Delivered all provisions to guests' rooms.
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Education:

Associate Degree in Hospitality Service, Northern Kentucky University, Kentucky, KY

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