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## Beverage Supervisor Resume

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### Job Objective

Prepared to remain long term with the right company as Beverage Supervisor.

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### Highlights of Qualifications:

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- Remarkable supervisory experience in a high volume restaurant
  - Extensive knowledge of bar operations
  - In-depth knowledge of Bar and Serving Standards
  - Sound knowledge of food and beverage service techniques, menus and drink lists
  - Excellent communication skills
  - Great ability to perform basic mathematical calculations
  - Strong computer skills with proficiency in Microsoft Office
  - Immense ability to make decisions in a fast-paced environment & accommodate a flexible work schedule
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### Professional Experience:

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Beverage Supervisor, August 2005 to till date

Jacobs Entertainment, Inc., Santa Cruz, CA

- Supervised and directed all aspects of the restaurant, lobby bar, banquets and room service.
- Assigned, directed, supervised and trained the staff in the proper methods of food and beverage service.
- Oversaw cleaning and safeguarding of equipment and facilities.
- Inspected dining rooms to ensure all quality and service standards were met.
- Assisted in competitive pricing and menu changes in restaurant, room service and lobby bar.
- Maintained guest check audits and ensured proper purchase of alcohol and maintained inventories.

Beverage Supervisor, June 2002 to July 2005

Omni Hotels, Santa Cruz, CA

- Conducted all weekly and monthly inventories and completed all accompanying paperwork.
  - Oversaw upcoming events, parties, banquets, promotions and league start-ups.
  - Interviewed, trained and reviewed all restaurant, snack bar and kitchen employees.
  - Maintained safe and sound surroundings for customers and employees.
  - Oversaw daily routines in restaurant and bar to ensure quality and service met established specifications.
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### Education:

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Bachelor's Degree in Food & Beverage Service, Ferrum College, Ferrum, VA

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