
BIOLOGICAL AID AND TECHNICIAN RESUME

Summary:

A specialist in biological studies who has developed a variety of experience in both terrestrial and aquatic ecology; has a wide knowledge and tremendous experience on a full range of environmental consulting and scientific research services; has developed special expertise and skills in wildlife assessments, rare and endangered species, and wildlife habitat enhancements.

Professional Experience:

Research Consultant December 2005 – Present
Universal Group Inc., Manhattan, NY

Responsibilities:

- Planned and managed projects and allocated budget for ecology and environmental conservation.
- Supervised technicians and temporary employees and acquainted them of the company goals and objectives.
- Developed habitat mitigation guidelines and policies.
- Provided professional presentations and seminars to graduate school students and other masteral entities.

Researcher March 1994 – November 2005
University of Iowa, IO

Responsibilities:

- Focused studies on habitat enhancement.
- Administered a plan for business and managed budgets.

Intern August 1993 – February 1994
University of Minnesota

Responsibilities:

- Planned and managed projects and allocated budget for ecology and environmental conservation.
- Supervised technicians and temporary employees and acquainted them of the company goals and objectives.
- Developed habitat mitigation guidelines and policies.
- Provided professional presentations and seminars to graduate school students and other masteral entities.

Researcher March 1994 – November 2005
University of Iowa, IO

Education:

M.S. Environmental Law & Policy
University of Minnesota, 1993
B.S. Wildlife Biology
University of Minnesota, 1991

Skills/Certifications:

- Proficient in WordPerfect, Windows MS Word, Excel, Visual Basic, Power Point, and various application programs
 - Management Skills: time management, communications, goal settings training, assertiveness training
 - Strong communications skills as author, lecturer, teacher, debater
 - Minnesota Fish & Wildlife Dept Commissioner's Annual Award of Excellence, 2001
 - Outstanding Professional Paper Award, U.S.D.A., 1992
 - Certified Wildlife Biologist, The Wildlife Society
 - Certified Habitat Evaluation Procedures, U.S. Fish & Wildlife Service
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Associations/Organizations:

Member, The Wildlife Society
Member, The American Fisheries Society

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