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## Broker Trainee Resume

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### Job Objective

Dedicated and hard working Broker Trainee seeking a position with stable company that will ultimately lead to a full-time, lasting career.

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### Highlights of Qualifications:

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- Profound knowledge about the shares, capital market and other financial matters
  - Excellent written and oral communication skills
  - Proficient with computer
  - Exceptional ability to understand and analyze complex information
  - Strong ability to work independently
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### Professional Experience:

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Broker Trainee

Pendulum Capital Markets, Lukachukai, AZ

January 2009 – Present

- Identified new business opportunities and implicated it by opening new accounts.
- Conducted marketing services via mails.
- Researched financial market to stay updated on latest stock news.
- Made and received phone calls, letters and emails.
- Prepared documents and handled general account.

Broker Trainee

Charles Schwab Corp., Lukachukai, AZ

March 2004 – December 2008

- Prospected for clients within specific markets.
  - Established long-term relationships with clients.
  - Determined needs and made accountable recommendations.
  - Collaborated with fellow associates.
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### Education:

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Bachelor's Degree in Sales and Marketing

Jacksonville University, Jacksonville, FL

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