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## Business Advisor Resume

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### Job Objective

Seeking work as a Business Advisor to advance my skills and my experience in the industry today.

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### Summary of Qualifications:

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- Remarkable experience in sales, business coaching and consultation
  - In-depth knowledge of Business operations, sales, marketing, consulting, business development
  - Ability to manage business relationships between internal and external customer
  - Proficient in using Microsoft Word, Excel, PowerPoint, and Outlook
  - Detail oriented, responsive, and strong ability to follow through
  - Excellent verbal and written communication skills
  - Ability to develop plans and resolve client issues
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### Work Experience:

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Business Advisor, August 2005 – Present  
Datatel, Inc., Lafayette, IN

- Presented a comprehensive range of small business-based assistance.
- Determined and prepared the financial statements, cash flow projections, income statements and sources and uses statements.
- Assisted the clients with market related issues such as advertising, promotional functions and market surveys.
- Developed practical business solutions according to priorities of customers.

Business Advisor, May 2000 – July 2005  
CHS System, Lafayette, IN

- Forged close partnerships with account teams and product groups to make sure the business solutions met and exceeded the anticipated impact.
  - Mapped business solutions to technology and assembled relevant and measurable business cases.
  - Identified Value Creation Opportunities to expand client's business.
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### Education:

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Bachelor's Degree in Business Administration, Ventura College, Ventura, CA  
Master's Degree in Business Administration, Hawaii Pacific University, Honolulu, HI

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