
Business Analyst Trainee Resume

Job Objective

Career-minded Business Analyst Trainee seeking company in which to put my training and experience to good use.

Highlights of Qualifications:

- Profound knowledge of B2B and B2C marketing initiatives in the Online Space
 - Strong business acumen and awareness of business trends
 - Excellent written and oral communication skills
 - Ability to deal effectively in a team environment
 - Strong willingness to learn from mentors and peers
 - Exceptional ability to learn quickly and resourcefully
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Professional Experience:

Business Analyst Trainee
CWF Solutions, Redding, CA
January 2009 – Present

- Analyzed cost effectiveness and prepared solutions for business problems.
- Prepared specifications for business systems and products.
- Applied plans to launch new products and services.
- Attended client interviews and meetings.

Business Analyst Trainee
The Doe Fund, Redding, CA
March 2004 – December 2008

- Coordinated projects and business processes.
 - Prepared business strategies.
 - Prepared integrated plans and cost estimates for projects.
 - Created and analyzed suitable channel metrics.
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Education:

Bachelor's Degree in Business Administration
Northwest College, Powell, WY

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