
Business Education Teacher Resume

Job Objective

Accomplished Business Education Teacher with a broad background seeking a position with a school that has been in business that is established.

Work Experience:

Business Education Teacher, August 2005 – Present
Stafford County Public School, Fresno, CA

- Employed instructional methods and district-adopted materials appropriate to the teaching assignment.
- Managed to create student friendly classroom environment conducive to learning.
- Guided the learning process towards the achievement of curriculum goals.
- Assisted the administration in implementing all policies and/or rules governing student life and conduct.
- Assessed the accomplishments of students on a regular basis.
- Strived to maintain and improve professional competence.

Business Education Teacher, May 2000 – July 2005
Greeley West High School, Fresno, CA

- Accepted student supervision assignments necessary to safe management of school.
 - Designed lesson plans as an instructional aid.
 - Monitored and evaluated student reports and results.
 - Maintained accurate, complete, and correct records as required by law, district policy, and administrative regulations.
 - Maintained high standards of ethical behavior and confidentiality.
 - Attended staff meetings and served on staff committees as requested.
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Summary of Qualifications:

- Familiarity with School District rules, regulations and policies
 - Sound knowledge of curriculum and instructions
 - Exceptional knowledge of various routine tasks, duties, and procedures
 - Outstanding ability to work with students, staff, parents, and the public
 - Remarkable ability to teach business related theory classes
 - Strong organizational, communication, and interpersonal skills
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Education:

Bachelor's Degree in Business, Francis Marion University, Florence, SC

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