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## Business Process Consultant Resume

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### Job Objective

Seeking to obtain a Business Process Consultant position with an organization where I can utilize my skills and be an asset to the employer.

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### Work Experience:

Business Process Consultant, August 2005 – Present  
VWR International, LL, Murrieta, CA

- Analyzed and benchmarked key customer business processes through customer process site assessments using tools and principles.
- Created and developed presentations based upon company capabilities that achieve goals.
- Coordinated task assignment and timelines internal operations owners that are critical to task completion, project implementation and project closure.
- Coordinated efforts with the B2B Integrations Team, leverage and promote e-business / B2B technologies.

Business Process Consultant, May 2000 – July 2005  
UnitedHealth Group, Murrieta, CA

- Processed business activities by various sources.
  - Analyzed process development opportunities and developed solutions.
  - Assisted in developing and evaluating Total Quality Management programs.
  - Directed design, facilitated training and evaluated TQM incentive programs and oversaw quality improvement projects and teams.
  - Reviewed and examined the work of others.
  - Developed and prepared innovative approaches.
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### Summary of Qualifications:

- Experience providing project management support
  - Strong understanding of financial controls and risk
  - Proficient in using suite of PM tools 6sig and DMAIC
  - Skilled in gathering requirements, analyzing data, and delivering Business Intelligence solutions
  - Exceptional ability to work against a plan and meet deadlines
  - Profound ability to constantly assess risks and issues and effectively mobilize resources to mitigate and resolve them
  - Ability to maintain and develop relationships within the project team
  - Excellent presentation and tactical planning skills
  - Strong analytical, quantitative and problem solving skills
  - Profound ability to negotiate effectively with others to arrive at win-win solutions
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### Education:

Bachelor of Science in Business Administration, Graceland University, Iowa, IA

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