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## Business Unit Manager Resume

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### Job Objective

Experienced Business Unit Manager seeking employment with reputable organization where my skills and training can be a positive contribution to company.

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### Highlights of Qualifications:

- Huge experience in managing work in a high volume environment and ensured optimal quality in management.
  - Exceptional knowledge of engineering systems for various mobile products
  - Deep knowledge of marketing principles and procedures
  - Outstanding ability to develop application for products
  - Proficient with Lean Manufacturing and SAP
  - Wide knowledge of international budgeting and acquisition processes and procedures
  - Deep ability to manage multiple projects and resolve problems
  - Amazing communication skills in both oral and written forms
  - Skilled to maintain good relations with management
  - Proficient in international acquisition processes and procedures
  - Ability to manage multiple projects and resolved all problems
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### Professional Experience:

Business Unit Manager  
General Atomics, New York, NY  
October 2008 – Present

- Coordinated with present and prospective customers and developed strategies to expand business for organization.
- Maintained optimal customer service skills and determined metrics.
- Managed manufacturing and operations for various departments and optimized efficiency of businesses.
- Developed budget for various department and ensured compliance to budget requirements.
- Ensured optimal relationships with clients and administered all business requirements.
- Designed team concepts and provided necessary training to employment process.
- Ensured compliance to all local, state and federal regulations.

Lead Business Unit Coordinator  
ITW Norwood, New York, NY  
August 2003 – September 2008

- Developed strategies to achieve all departmental objectives.
- Monitored performance of all employees and supervised efficient working of all activities.
- Prepared an annual budget for various business units in an assigned area.
- Planned all safety quality programs and prepared various cost reduction programs.
- Performed various activities according to various company policies such as FDA, OSHA and EPA.
- Managed all requests for capital funding and achieved all manufacturing goals.

Business Unit Leader  
Acosta, New York, NY  
May 1998 – July 2003

- Assisted supervisors and scheduled work for staff and ensured maintenance of production standards.
  - Participated in reviews for both capital and non capital budgets for new products and ascertained its effectiveness.
  - Ensured work in compliance with contract agreements and regulations.
  - Participated in safety meetings and promoted safety awareness in facility.
  - Assisted Quality System Manager in maintaining and updating various quality and product specifications.
  - Administered daily activities and managed all third shift operations.
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### Education:

Bachelor's Degree in General Org and Mgmt  
San Joaquin Delta College, Stockton, CA

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