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## Campus Recreation Director Resume

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### Job Objective

To secure a position as Campus Recreation Director for a dependable organization on a long-term basis.

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### Professional Experience:

Campus Recreation Director, August 2005 – Present  
Stevens Institute of Technology, Washington, VA

- Developed, implemented, overseen, and evaluated programs for campus.
- Oversaw the development and implementation of new recreational programming including the Outdoor Adventure Program.
- Worked closely with facility department on maintaining the facilities.
- Ensured department's adherence to divisional budget.
- Forecasted earnings and made price recommendations for membership and rental fees.
- Developed programs and facilities to ensure compliance with growing future demands.

Campus Recreation Director, May 2000 – July 2005  
University of Oregon, Washington, VA

- Expanded self-funded programs such as swimming, personal training, tennis class, etc.
  - Created and managed budgets for self-funded programs.
  - Operated fitness complex and collaborated in developing University goals and standards and manifested the mission of the department within the University mission.
  - Administered and evaluated ongoing programs and facilities.
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### Summary of Qualifications:

- Huge experience in recreational administration in College University environment
  - In-depth knowledge of wide variety of recreation activities and programs
  - Good understanding concepts of multiculturalism, social justice and diversity
  - Skilled in developing, coordinating, implementing recreation programs
  - Expert in operating and budgeting for facilities in recreation management
  - Proficient with Microsoft Office, and data-based management
  - Strong project management, communication and organizational skills
  - Excellent leadership, management and motivational skills
  - Ability to work in a shared facility environment
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### Education:

Bachelor's Degree in Recreational Administration, Arcadia University, Glenside, PA  
Master's Degree in Recreational Administration, Southern Oregon University, Ashland, OR

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