
Campus Recruiter Resume

Job Objective

To obtain a Campus Recruiter position in a company that will allow me to grow along with the company.

Highlights of Qualifications:

- Remarkable experience in human resources and campus recruiting
 - Huge knowledge of recruitment laws and practices.
 - Deep knowledge of compensation practices and application of benefit laws
 - Familiarity with service line orientation programs
 - Ability to schedule and coordinate resume review sessions
 - Ability to maintain relationships with students and career center contacts
 - Excellent organizational and time management skills
 - Superior communication skills
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Professional Experience:

Campus Recruiter
Central Texas Medical Center, Pontiac, MI
June 2006 – Present

- Aided as primary recruiting point of contact.
- Assisted Campus Recruiting Leader and Senior Campus Recruiter.
- Managed Area and Business Unit internship programs.
- Handled recruitment of internal client serving volunteers.
- Enforced sourcing strategies and coordinated with Recruiting Assistants.

Campus Recruiter
Ernst & Young, Pontiac, MI
January 2002 – May 2006

- Assisted Human Capital Team and participated in campus events.
 - Aided as primary resource for candidates.
 - Handled candidate workflow and campus recruiting program.
 - Provided guidance to Recruiting Team.
 - Coordinated with management and managed campus program employee relations issues.
 - Imparted aid in compiling data and evaluating campus trends.
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Education:

Bachelor's Degree in Human Resources
Pine Manor College, Chestnut Hill, MA

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