
Capital Mitigation Specialist Resume

Job Objective

Looking for work within the company in the position of Capital Mitigation Specialist. Experienced with behind the scenes managerial duties as well as hands-on work in the industry.

Highlights of Qualifications:

- Remarkable experience in criminal defense investigation
 - Huge knowledge of defense mitigation work
 - Deep knowledge of key areas and MS Office
 - Familiarity with foreign languages
 - Superior communication skills
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Professional Experience:

Capital Mitigation Specialist
American Civil Liberties Union, Champaign, IL
May 2006 – Present

- Aided representation of indigent defendants.
- Established positive and productive working relationships.
- Scrutinized facts and circumstances of alleged offense.
- Managed records and established histories.
- Arranged and supervised case file.

Capital Mitigation Specialist
Fannie Mae, Champaign, IL
March 2003 – April 2006

- Imparted support for attorneys.
 - Aided selection, preparation and presentation of expert witnesses.
 - Managed research and formulated myriad of issues.
 - Handled trainings and aided support.
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Education:

Bachelor's Degree in Social Work
Albion College, Albion, MI

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