
Cargo Manager Resume

Job Objective

To obtain Assistant Cargo Manager's position in which I can increase my skills and become a valued member of the team

Highlights of Qualifications:

- Experience in managing all cargo sales and commercial activities and administer all aviation systems
 - Deep knowledge of cargo pricing calculations
 - Huge knowledge of various aircraft economics and performance
 - Ability to manage and comprehend various multi aircraft operations
 - Ability to maintain MTSA security clearance
 - Ability to work on shifts in coordination with various departments
 - Ability to read and follow instructions and work in all type of weather
 - Proficient in Microsoft Office applications
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Professional Experience:

Assistant Cargo Manager – Commercial
Swissport International Ltd, Columbia, MD
October 2008 – Present

- Developed and maintained relationships with all clients.
- Assisted prospective clients and facilitated to design new businesses.
- Prepared accurate quotes for all clients within required timeframe.
- Administered and monitored aircraft capacity and designed ways to maximize profits.
- Monitored all aircraft operations and prepared schedules for cargo activities.
- Collaborated with various departments and offices for all activities and ensured efficiency.
- Provided required information to all customers on actual flights.

Imports Lead Cargo Handler
TASC, Inc., Columbia, MD
August 2003 – September 2008

- Organized building processes and ensured compliance with Airway bills.
- Performed regular scan on freight and ensured delivery of freight to appropriate customers.
- Assisted to unload pallets from trucks and transportation to airport.
- Assembled materials and bundles to maintained safety of all materials.
- Maintained record of all attendance of handlers and prepared required production records.

Cargo Handler
Forward Air, Inc., Columbia, MD
May 1998 – July 2003

- Managed various manual and mechanical equipments to assist in loading and unloading of all bulk cargo.
 - Assisted to unload and store all cargo in appropriate yard and warehouses as per requirements.
 - Coordinated with management to perform all maintenance tasks.
 - Analyzed all stowage plans and operated all forklift equipments according to safety.
 - Maintained an efficient interface with all customers and staff.
 - Provided training to subordinates as per requirement.
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Education:

Bachelor's Degree in Business Administration
Wofford College, Spartanburg, SC

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